Workshop for Construction Quality Knowledge

 Held at:
 Chartered Quality Institute, 2nd Floor, Chancery Exchange, 10 Furnival St, London, EC4A 1AB

 No.:
 57

 Date:
 Wednesday, 9th January 2019



Attendees:

Name	Company	CWG Role	Attended	Attended via Skype	Apologies	Not Attended
Mike Buss	Taylor Woodrow	Chairperson	\boxtimes			
Tony Hoyle	Retired	Deputy Chair: CQK	\boxtimes			
Karen McDonald	Skanska	Deputy Chair: QP Training			\boxtimes	
Keith Hamlyn	Retired	Secretary	\boxtimes			
Jonny Montgomery	Shirley Parsons	Membership / Communications			\boxtimes	
Gavin Avery	BAM		\boxtimes			
Susannah Clarke	PMI		\boxtimes		\boxtimes	
Berni Daplyn	VVB		\boxtimes		\boxtimes	
Paul Greenwood	Greenwood Consultants				\boxtimes	
Luca Fiderio				\boxtimes		
Colin Harley					\boxtimes	
Eric Loh	J Murphy and Sons		\boxtimes			
Giorgio Mannelli	Nuvia				\boxtimes	
Carmen Musat	Multiplex					\boxtimes
Greg Faria	Stansted Airport				\boxtimes	
lan Mills	Balfour Beatty				\boxtimes	
Keith Lucas						\boxtimes
Kevin Rogers	Mott MacDonald		\boxtimes			
Oliver Shadbolt	NG Bailey					\boxtimes
Richard Strugnell	HS2					\boxtimes
Peter East	ISG		\boxtimes			
Graham Taylor	Quality Consultancy				\boxtimes	

Future Planned Meetings:

06 February 2019	26 Jun 2019	13 November 2019
06 March 2019	24 July 2019	11 December 2019
03 April 2019	21 August 2019 (To be Confirmed)	
01 May 2019	18 September 2019	
29 May 2019	16 October 2019	

Useful Links:

ConSIG: <u>www.consig.org</u>

Designing Buildings Wiki: <u>https://www.designingbuildings.co.uk/wiki/User:Consigcwg</u> Twitter: https://twitter.com/ConSIGCQI LinkedIn: https://www.linkedin.com/groups/4698737

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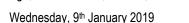
Section	1: Governance: a) Strategy b) Roles & Responsibilities c) Meeting arrangements etc.			
a)	The meeting diary for next year has been confirmed and is listed at the foot of the first sheet of these notes. The August date will be confirmed later in the year.			
b)	The strategy for the forthcoming year was agreed to focus on two aspects: Construction Quality Knowledge and Construction Quality Professional Training. This was considered to be sufficient for this year.			
	There was a discussion around the objectives. Last year, an objective of twenty articles was set. Only ten were published. A target was not confirmed during the meeting. The following were noted:			
	 The time taken from initiation through preparation, review and publication depends on the time available to the writer, the reviewer and the publisher. It was often difficult for those in full-time occupation to be able to meet strict milestones. 			
	 It is challenging to find authors and reviewers. These persons needed to have an appropriate knowledge for the subject and ability (e.g. time) to supply content. This relates to all aspects involved in the creation of articles, videos and case studies. 			
	 There was a need to clearly define the requirements for any topic. There is now an agreed list of articles to be completed. The Article Guide should enable the ConSIG CWG to define the requirements more closely without impeding the creative ability of the author. 			
Section	2: Update from Chairperson on key matters from Steering Committee			
1)	There was no update from the Steering Committee. More information should be available for the next meeting.			
Section	3: Update from Chairperson on key matters relevant to the Chartered Quality Institute			
1.	There was no update from the CQI			
Section	4: Update from other CWG Workstreams			
1)	Construction Quality Professional Training. A timetable for a series of meetings had been established. The group will be meeting once a month. They are setting up a structure/framework for the training.			
Section	1 5: Update from other ConSIG Working Groups			
1)	WG-01 "Cost of Quality": There had been no update.			
2)	WG-02 "Common Defects". There were few attendees at the last working group meeting which is likely to due an problem sending out the invitation. Their work is to correlate various organisations "Common Defects Books" to form one single book that can be accessed by all companies. This, it is hoped, will help to reduce defects and the concomitant rework that follows. There is a potential for the working group to work collaboratively with CIRIA (MB to review with the Steering Committee.).			
Section	6: Events Information			
1)	The Events Programme is to be discussed further during the next ConSIG Steering Committee.			
2)	An event is being planned with the BQF for the 13 th of February 2019 at the Balfour Beatty building in Canary Wharf. The subject will be the EFQM Excellence Model with three speakers, Diane Dibley from the BQF on EFQM, a speaker from Siemens on EFQM in Construction and, hopefully, one on EFQM outside construction.			
Section	7: Membership / Communications: Update from the Membership / Communication Secretary			
1)	There is no update.			
Section	8: Website Update			
1)	MB demonstrated the updates that he made over the Christmas break. The following changes have been made:			
	a. The logos have been updated.			
	b. There has been a general tidying of the pages. The structural layout of the "events" page has been improved.			
2)	c. An "Additional Information" header has been added to the CQK section to provide leads to the NucSIG site, "Building" magazine, the Planning Portal and to "Standards for Highways". Links have been added to the following reports to the web site:			
,	a. The Independent Review of Building Regulations and Fire Safety: final report (The Hackitt report)			
	b. A Call of Action (GIRI Report)			
3)	It was noted that there was no internal search engine within the website. The Group considered that this, together with an A to Z listing of topics would be useful additions.			

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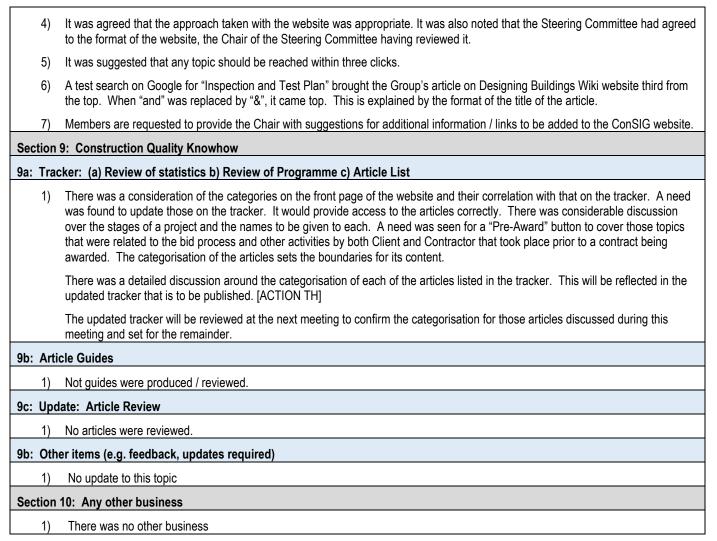
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CONSTRUCTION SIG Chartered Quality Institute



Post-Meeting Note. This document has a reading age of 8.1 years!

Attachment Title	Rev Date	Issue Confirmation		
		General	Active members only	Not Issued
Action Tracker				\boxtimes
CQI BoCQK: Current Status	17/10/18		\boxtimes	
CQK: Tracker 'Snapshot'				\boxtimes